In-House Tutor Application

2026-2027

Date: _____

Student: _____ **Member #:** _____

Reservation: _____

In-House Tutoring is available to assist with tutoring, regular class assignments, projects, and daily homework.

Please select at least two options:

- □ Permission to walk to Recreation
- □ Permission to walk to Boys & Girls Club
- □ Walk Home*
- □ Pickup by Parent/Legal Guardian within one hour of completed homework.
- □ Other:_____

Email Address to Submit Application:

Tutoring@semtribe.com

Jillian Deien
TW Tutoring Coordinator
(954) 989-6840
Ext. 10501

Jan Bishop
Tutoring Program
Supervisor (954) 989-6840
Ext. 10589

If you have any questions, please contact your local Education Office

Big Cypress
31000 Josie Billie Highway
Clewiston, FL 33440
PH: (863) 902-3200

Brighton/Ft.Pierce
650 Harney Pond Road Suite 112
Okeechobee, FL 34974
PH:(863) 763-3572

Hollywood
3100 N. 63rd Avenue
Hollywood, FL 33024
PH: (954) 989-6840

Immokalee/Naples
295 Stockade Road
Immokalee, FL 34142
PH: (239) 867-5303

Tampa
6401 Harney Road
Tampa, FL 33610
PH: (813) 246-3100

SEMINOLE TRIBE OF FLORIDA

The Education Department
In-House Tutor
Request Application
School Year 2026-2027

Student's Name: _____ **Member ID#:** _____

[Select ONE] What grade level is the student enrolled in: ☐ K-8th ☐ 9th-12th

Name of School: _____ **Grade Level:** _____

Reservation: _____

*Please note In-House Tutoring is only available in BC BR HW IM LL

Parent/Legal Guardian Contact:

Print Name:_____

Relationship: _____

Address:

_____

_____

Phone:_____

Email:_____

Emergency Contact Information:

Name:_____

Phone:_____

Relationship:_____

Please initial:
I understand that In-House Tutoring is an after school program that assists my child with homework and tutoring. The assistant(s) will/can only complete homework provided by the student. It is still my responsibility to complete any unfinished assignments and complete daily reviews with my child at home.

Parent/Guardian Signature_____

***** By signing this Request Form, you hereby agree to the dismissal process above and all applicable policies and procedures. Students under the age of ten (10) will not be permitted to walk home, unless accompanied by a sibling/relative over the age of ten (10). *****

SEMINOLE TRIBE OF FLORIDA

The Education Department
In-House Tutor -Homework Lab Request
Application School Year 2026-2027

Student Name: _____

Please note all minors must be picked up from the In-House Tutoring Locations no later than 5:00pm. Depending on reservations, pick up time no later than 6:00PM.
**Note: There is no adult supervision after 6:00pm.

Procedures

If a minor is not picked up by closing time at the In-House Tutoring location, the following steps will be taken:

- The In-House Tutor will contact the parent and/or legal guardian of the minor.
- The parent/guardian and/or designee is required to pick up their child within one half (1/2) hour of notification.
- If the In-House Tutoring staff is unable to contact the parent and/or guardian, or if the parent/ guardian or designee is unable to pick up the student within the allotted time of notification, the Seminole Police Department (SPD) will be contacted.
- Custody of the minor will be transferred to the approved SPD representative.
- The parent/guardian will be responsible for picking up the minor student from SPD.

I AGREE TO ALL PROCEDURES AND REQUIREMENTS AS STIPULATED ABOVE

Print Name: _____ Date: _____

Parent/ Guardian Signature: _____ Phone: _____

For Office Use Only!

In House Tutor: _____ Date: _____

Comments:

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